

# INLAND PACIFIC BALLET

## Nutcracker 2011 Information Sheet

Welcome to Inland Pacific Ballet's 2011 production of *The Nutcracker*.

The Nutcracker provides an exciting opportunity for students to perform with a professional ballet Company on stage. For many, it is an experience they will treasure for a lifetime. Participation requires a substantial time commitment from both parents and dancers. The following is an overview of the obligations involved. **Should you have questions after reading this Information Sheet, please be sure to ask for clarification.**

**Rehearsals:** Nutcracker children's rehearsals begin Oct. 7th and 8th. Specific starting dates and weekly rehearsals for each role will be posted on the Rehearsal Call Board. Any changes will be posted on the board, so it is essential that you check the Rehearsal Call Board each time you or your child is at IPBA. As we get closer to performances, the schedule will vary, so please keep checking the board for changes.

**NOTE: Mandatory weekend rehearsals, both Saturdays and Sundays will be held November 19-20 and 25-27 (Thanksgiving weekend all cast members no exceptions).**

**Absences:** As this is a professional production, illness is the only excuse for missing a rehearsal. Dancers absent from rehearsals for medical reasons should bring a note from their doctor. Any unexcused absence from rehearsal may result in a dancer losing a role. Birthday parties, sports competitions and vacations are not grounds for an excused absence. The only way to maintain a high artistic standard for Inland Pacific Ballet's ever-growing audience is to have all dancers at all rehearsals. It doesn't matter if a dancer already "knows their part". Choreography can be changed at any time, and other dancers need your dancer's presence to achieve the sense of ensemble required for a fine performance.

**Casting:** Many criteria apply for casting roles, including: height, body proportions, dependability, maturity, personality, experience and technical level. If you are not prepared to accept the role for which you may be cast, please do not attend the audition. Most roles will be double or triple cast (we will have a "1", "2" and "3" cast for Bon Bons, Candy Canes, Mice and Soldier roles and an "A", "B" cast for Party Girls, Orphans, Angels, Chinese Corps). There is no value attached to one cast over another, there are simply multiple casts. Some dancers may be in more than one cast. If your double becomes ill or is unable to perform, you may be asked to cover their performances.

**Technique class maintenance:** Once cast in a role it is essential to keep up your ballet technique classes on a regular basis through the rehearsal and performance period. An understanding of technique is not taught in rehearsal, it is learned in the classroom. Rehearsal is not a substitute for class. Rehearsal is for learning choreography. This requires you to maintain and improve the technique you have in order to perform to the best of your ability. Remember you are part of a professional show.

**Understudies:** The role of an understudy is a vital part of the production. If cast as an understudy, you are required to attend all rehearsals for that role. Being cast as an understudy is a privilege. It means the director sees potential and wants the dancer to train and possibly grow into the part. It is not a guarantee the dancer will get the role in the future; however it is an opportunity for the dancer to improve.

**Costumes:** Costumes are provided by Inland Pacific Ballet. Dancers are expected to furnish their own tights, shoes, and nude camisole leotard. (Leotard required for all female dancers).

**Production Fees:** **Posted are the 2011 Production Fees for the roles for which your dancer may be cast.** If your child is cast in more than one role, you will pay one production fee, one costume fee (second costume fee waived) and rehearsal fees for each role. Fees help to cover rehearsal time, insurance and security personnel at the theater and costume fitting and cleaning for each dancer.

**THE DEADLINE TO PAY ALL FEES AND TURN IN CONTRACT IS SATURDAY, October 8th**  
**THERE ARE NO REFUNDS ON ANY FEES. NO EXCEPTIONS.**

**Mandatory Parent Production Meeting/Orientation on Saturday, November 5<sup>th</sup> from 2:30-3:30.**

At this critical meeting, you will receive an important orientation on the many aspects of participation in *The Nutcracker*.

**Volunteering:** Volunteer sign up sheets will be available in end of October and will continue to be prominently displayed in the front lobby at IPBA. Parents are urged to donate a minimum of 8 volunteer hours in support of the production. IPB has been

able to keep both ticket prices and participation fees affordable largely because of an enormous volunteer effort on the part of parents, students and supporters. Keep up the tradition!! It is a fun and rewarding time for everyone when we work as a team!! Volunteers can usher at School Outreach performances and/or public performances, help sell refreshments and boutique items during performance intermissions (one of IPB's most important fundraising activities!) and chaperone backstage. Once you sign up, a volunteer coordinator will contact you to confirm your date/time commitment.

**Outreach Performances:** *The Nutcracker* Educational Outreach is one of IPB's most important community programs. An average of 8,000 students annually attends our special weekday morning performances. If you are cast in *The Nutcracker* you must be available to perform in your cast's designated Outreach shows.

**Performance Schedule:** Performances run Dec. 3 – Dec. 18. A Nutcracker 2011 Performance Calendar will be posted on the Call Board and distributed at the parent meeting along with your production contract. The Calendar includes important weekend rehearsals at IPBA in November and all Technical, Blocking and Dress Rehearsals at Bridges Auditorium and Lewis Family Playhouse for each cast. **Please make sure you are aware of all Technical Rehearsals, Dress Rehearsals and Performances.**

Thank you!

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PDF Packet Download

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# INLAND PACIFIC BALLET

## *The Nutcracker* 2011 Production Contract

Please read this contract carefully, initial on all the “\_\_\_\_” areas to indicate your understanding. The attached “Permission and Medical Information Form” must also be completed.

“\_\_\_\_” **Rehearsals** Weekly rehearsals for each role are posted on the Rehearsal Callboard by the front entrance. The first 5 weeks of the rehearsal period, the schedule should remain the same. Any changes that may occur will be posted on the board, so check the Rehearsal Callboard each time you are at IPBA.

“\_\_\_\_” **Absences** Illness is the only excuse for missing a rehearsal. Any unexcused absence from rehearsal may result in a dancer losing a role. Birthday parties, sports competitions and vacations are not grounds for an excused absence. The only way to ensure the highest caliber of performance is to have all dancers at all rehearsals. It doesn't matter if a dancer “knows their part”. Choreography can be changed at any time, and other dancers need your dancer's presence to achieve the sense of ensemble required for a fine performance. Remember this is a professional company performance not the academy recital.

“\_\_\_\_” **Late Pick Up Policy At IPB Studios and both Bridges Auditorium, Lewis Family Playhouse** If you are more than 15 minutes late picking up a cast member beyond the time of a rehearsal or performance, a fee of \$25 will be charged for every 15 minutes an IPB staff member has to stay and wait with your child. If an unexpected delay or emergency has occurred, please make every effort to leave a message with our staff or telephone answer machines. Phone number TBA at Parent meeting Nov. 5<sup>th</sup>.

“\_\_\_\_” **Costumes** - are provided by Inland Pacific Ballet Company. Dancers are expected to furnish their own tights, nude leotard and shoes. A cleaning/repair fee of \$50 will be charged for costumes found on the floor, not hung properly or that become soiled due to food or drink stains. No eating, drinking (except water), sitting, or careless behavior (standing too close to sharp objects, lighting equipment, heaters etc.) in costume.

“\_\_\_\_” **Costume Fittings** Costume fittings will be posted on the rehearsal callboard. Please watch for them. They will usually be scheduled close to or during your regular rehearsal times. Occasionally, you may be asked to step out of class or rehearsal for an important fitting in order to meet wardrobe deadlines.

“\_\_\_\_” **Outreach Performances** You must be available to perform in your cast's designated Outreach performances. Inland Pacific Ballet's *The Nutcracker* is the most extensive arts outreach program in the Inland Empire and is one of IPB's most important community programs.

“\_\_\_\_” **Mandatory Rehearsals** Missing blocking or dress rehearsals at the theater will be grounds for removal from the performances. A November/December 2011 performance calendar is attached to this contract. This schedule will inform you of all mandatory technical rehearsals, dress rehearsals and performances at Bridges Auditorium & Lewis Family Playhouse, as well as important Saturday/ Sunday Rehearsals at IPBA.

“\_\_\_\_” **Technique Class Maintenance** Rehearsal is not a substitute for class! Once cast in a role it is essential to keep up your ballet technique classes on a regular basis through the rehearsal and performance period. Note: Dancers rehearsing roles on pointe must take a technique class prior to rehearsal. An understanding of technique is not taught in rehearsal, it is learned in the classroom. Rehearsal is for learning/ refining choreography.

“\_\_\_\_” **Volunteering** Parents/friends of performers are needed for a variety of volunteer jobs. Volunteer sign up sheets will be prominently displayed in the front lobby of IPB studios. There are many ways in which you can volunteer to support this production including ushering at school outreach performances and/or public performances, concession/refreshment sales, chaperoning backstage, etc. Each performer's family is asked to donate volunteer time.

“\_\_\_\_” **Professional Expectations** A high level of professionalism is expected from each dancer who accepts the privilege and the responsibility of dancing in an Inland Pacific Ballet Company's production. Discourteous or unkind behavior towards a fellow dancer may be considered grounds for removal from the performance. Disrespectful behavior towards a person in a position of authority will be considered grounds for removal from the performance.

I have read and understand this contract, and agree to have my child participate in IPB's Nutcracker performance according to the rules stated here.

I have also read the 2011 Nutcracker Information Sheet and the December 2011 Nutcracker Schedule Calendar and understand my commitment.

Parent e-mail address needed for critical information and special offers \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dancer Signature

\_\_\_\_\_  
Date

# INLAND PACIFIC BALLET

## The Nutcracker 2011 Medical and Liability Release

Please fill out this Medical and Liability form that is now required by our insurance company for everyone participating in the production.

Dancer's Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_ e-mail \_\_\_\_\_

Dancer's Date of Birth \_\_\_\_\_ Parent's Name (if dancer under 18) \_\_\_\_\_

Address \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

Family Physician \_\_\_\_\_ Hospital \_\_\_\_\_

Drug Allergies \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Please include any information that might be helpful in case of an emergency \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For purposes of advertising and promotion, photographs and video footage of students may be procured during classes, rehearsals, performances and photo sessions. Parent/Student hereby grants to IPB/IPBA Student's irrevocable, perpetual permission to make photographs, videos, drawings, sound recordings, audio-visual recordings and/or any other images (collectively "Images") desired by IPB/IPBA which Images embody the image, name, likeness, voice and/or other personal identification of Student (collectively "Identification"), and which Images are made, have been made in the past, or will be made in the future, in or in connection with IPB/IPBA productions, events (or the preparation for such productions or events) whether such Images are or have been made before, during or after class, rehearsal, performance(s), photo sessions, and/or other events (collectively such Images shall be referred to as "Student's Images") and to use, publish and/or otherwise exploit, in any manner or medium, any and all such Student's Images for any purpose deemed beneficial for or appropriate to advancing IPB/IPBA's purposes in IPB/IPBA's sole and absolute discretion, including, but not limited to, uses of Student's Images in connection with advertising, posters, brochures, CDs, DVDs, films, television programs, the exhibition of Student's Images in in-studio and theater galleries, internet, and any other promotional and fundraising purposes. IPB/IPBA will use commercially reasonable efforts to accord Student credit by name in connection with all solo or duo photos in IPB/IPBA publicity materials and in connection with audio-visual recordings of all kinds. However, IPB/IPBA cannot guarantee to accord such credit in connection with promotional posters, brochures, or flyers in which Student's Images are promulgated because with respect to such uses, aesthetic considerations and space limitations must be determinative of the layout and design of such materials in IPB/IPBA's sole and absolute discretion.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dancer Signature

\_\_\_\_\_  
Date

# INLAND PACIFIC BALLET

## Indemnity / Hold Harmless Agreement

I understand that by my daughter/son taking part in this performance, there is a possibility of injury or sickness. Therefore, with this knowledge I give my permission for my daughter/son to participate in Inland Pacific Ballet's *The Nutcracker*.

I agree to indemnify and hold harmless Inland Pacific Ballet, their agents, officers and employees from and against any and all suits, actions, claims and expenses including fees by reason of the liability imposed by law upon Inland Pacific Ballet for damage because of bodily injury sustained as a result of my daughter's/son's participation in this performance, or on account of damage to property arising out of this agreement.

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Parent Signature

Date

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Dancer Signature

Date

---

Street Address

City

State

Zip

# IPB Nutcracker Performances December 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
4 <b>Bridges</b> 1:00 Performance <b>Cast B/1</b>	5	6	7	8 <b>Bridges</b> 10:00 am School Outreach Performance <b>Cast A/2</b>	9 <b>Bridges</b> 10:00 am School Outreach Performance <b>Cast B/2</b> 5:00-6:15 Rehearsal for Trans/Battle scene <b>Cast 2 Mice &amp; Soldiers</b>	10 <b>Bridges</b> 1:00 Performance <b>Cast A/2</b> 7:00 Performance <b>Cast B/2</b> IPBA- Rehearsal Casts 1&3 12:15-1:00 BB/CC 1:00-2:15 <b>Mice &amp; Soldiers</b>
11 <b>Bridges</b> 1:00 Performance <b>Cast A/2</b>	12	13 <b>Lewis Playhouse</b> 4:00-10:00 Block/Dress Rehearsal <b>Cast A/1</b>	14 <b>Lewis Playhouse</b> 10:00 am School Outreach Performance Block BonBon/Candy Canes before show <b>Cast A/3</b>	15 <b>Lewis Playhouse</b> 10:00 am School Outreach Performance <b>Cast B/3</b> 7:00 pm Performance <b>Cast A/1</b>	16 <b>Lewis Playhouse</b> 7:00pm Performance <b>Cast A/1</b> <b>Bridges</b> 5:00-6:15 Trans/Battle Rehearsal <b>Cast 3 Mice &amp; Soldiers</b>	17 <b>Bridges</b> 1:00 Performance <b>Cast B/3</b> 7:00 Performance <b>Cast A/3</b>
18 <b>Bridges</b> 1:00 Performance <b>Cast B/3</b>	19	20	21	22	23	24
25	26	27	28	29	30	31